



**DIRECT PAYMENT REQUEST — Please submit each quarter or semester.**

**Account Owner:** Please complete this form to direct us to pay the college for current charges on your student's account. We must send the payment to the college you listed on your Intent to Enroll.

<b>Account Information:</b>	
Account Number _____	Email Address _____
Account Owner _____	Social Security Number _____
Student Beneficiary _____	Social Security Number _____
<b>Academic Year:</b> <input type="checkbox"/> 09-10 <input type="checkbox"/> 10-11    (Please choose only one.)	
<input type="checkbox"/> Fall Quarter/Semester	<input type="checkbox"/> Spring Quarter/Semester
<input type="checkbox"/> Winter Quarter/Semester	<input type="checkbox"/> Summer Quarter/Semester
<b>Distribution Amount and Type:</b>	
<input type="checkbox"/> <b>Tuition and Fees</b> \$ _____ or _____ units Please contact your college to verify the amount due	<input type="checkbox"/> <b>On-campus Room and Board</b> \$ _____ or _____ units Student must attend college at least half-time.
<b>Total Amount Requested</b> \$ _____ or _____ units	<b>Date payment must be received by college:</b> _____ <i>Please verify due date and allow at least two weeks for processing.</i>
Off-campus housing, books, and other expenses must be paid out-of-pocket. To request reimbursement from GET, please complete the Reimbursement Request Form.	
<b>Payee Information:</b> Payment will be sent directly to the address you provide for the college (usually the Cashier's office).	
<b>College Name</b>	<b>Address</b>
<b>City</b>	<b>State</b>
	<b>Zip Code</b>
<ul style="list-style-type: none"> <li>I am the designated account owner on this GET account.</li> <li>I authorize the use of my Social Security number for identification purposes during the process of issuing distributions from my GET account.</li> <li>This distribution request is to pay for qualified higher education expenses as defined by Internal Revenue Code Section 529. I understand that I am responsible for determining whether the expenses for which these funds are used are qualified or non-qualified, and for reporting the 10 percent of earnings penalty for non-qualified distributions on my federal tax return. Qualified higher education expenses include the costs of tuition, fees, books, supplies, and equipment required for the enrollment or attendance at an eligible institution. IRS rules on qualified and non-qualified higher education expenses are available at <a href="http://www.irs.gov/pub/irs-pdf/p970.pdf">www.irs.gov/pub/irs-pdf/p970.pdf</a></li> </ul>	<ul style="list-style-type: none"> <li>It is my responsibility to monitor the available units in my GET account as well as the balance owed on my college account and the tuition due dates.</li> <li>I have verified the payment amount due.</li> <li>I understand that charges not covered by GET funds are my responsibility and that, at the discretion of the college, late fees may accrue on past due charges.</li> <li>If the student withdraws from college, non-refundable fees and tuition owed to the college will be paid from GET distributions. Overpayments to colleges due to withdrawal or dropped classes will not be returned to your GET account and may have tax consequences when refunded to the student.</li> <li>Requests for distribution may not exceed the balance remaining in the student beneficiary's GET account for that academic year.</li> </ul>
<i>I have read and understood the above statements and authorize GET to send payment for the above amount to the college.</i>	
<b>Account Owner's Signature</b> _____	<b>Date</b> _____